

HEALTH PROFESSIONS DIVISION MEETING

Minutes

April 1, 2008, 12:30 a.m., 1N1-1N2

Present: EMS: Harvey Conner, Brent Stafford, Bruce Farris,
Leaugeay Barnes

NUR: Linda Cowan, Michael Cole, Gina Edwards, Jackie Frock, Carol Heitkamper, Mary Holter, Susan Huffstutler, Karen Jordan, Susan Mann, Judith Martin, Robin McMurry, Valerie McCartney, Deborah Myers, Cindy Neely, Beverly Schaeffer, Terri Walker, Karla Schenk, Stephanie Wallace, Kay Wetmore, Cindy Williams, Chris Young, Rosemary Klepper, Monica Holland, Judy Martin

OTA: Tom Kraft, Reeca Young

PTA: Jennifer Ball, Vickie Davidson

STAFF: Dr. Jo Ann Cobble, Mary Gundlach
Sherri Givens, Lloyd Kingsbury, Debby Martinez

ADVISOR:

LIBRARIAN: Linda Boatright

ABSENT: Shelly Tevis, Claire Echols

Held office open: Mary Gundlach

1. **Celebration!**

The division acknowledged the following birthdays.

Sherri Givens, 6th
Susan Huffstutler, 17th
Michael Cole, 27th
Debby Martinez, 27th
Linda Boatright, 30th
Jo Ann Cobble, 30th

2. **Student introduction, Cindy Williams**

Cindy introduced Andrea Hillard, a student from UCO who is shadowing Cindy Williams as her preceptor her for a total of sixteen hours. The division welcomed her.

3. **Budget update**

The new information indicates that the State Budget is austere. The hope is the budget will stay level in 2009. Tuition increases are being considered.

4. **New building update**

The building is expected to be complete by August 2008 but not furnished. The money that was allocated for the new technology and for the phone lines, multi-media had not been allotted.

It is expected that one or two programs would be moved into the Visual and Performing Arts building initially, based on available funds.

Debbie Myers asked about the electrical outlets were going to be in each classroom. Jo Ann informed them that outlets for each student will only be in the big classroom, on each desk for lap top use.

5. **Faculty Association Scholarships**

Linda Boatright announced there were a total of four names for the Faculty Association Scholarships. There will be a luncheon on the 18th of April to acknowledge the recipients.

Kendra Cooper, Nursing
Jerry Muzar, Physical Therapist Assistant

6. **Testing Center, ID required after June 2, discussions ongoing for special circumstances**

There will be a meeting with Rosemary Klepper, Martie Collin and Jim Ellis to conclude how to handle the non-students that will be testing. Debbie Myers informed the division that they would still be allowed to take the groups over to the testing center, but the students should have valid ID with them in case they were asked for it.

7. **Division growth**

Jo Ann informed the division that the growth of the division was obvious by the comparison of the Instructional Plan this year to last. The division had grown 1000 SCHE and that was without increasing sections. The projection was \$400,000 for the adjuncts and the division had come in just under the projection. The Division is growing and it has good support.

8. **Committee/Program Updates**

Susan Mann informed all about the Make it Bake it Sale. She was passing the sheet around for volunteers and contributions. They will be setting up tables in front of the bookstore. The bookstore had supported them with several contributions this year. They will be selling Thank You grams for faculty and staff for \$1.00 each, Richard Rouillard is cooking a gourmet meal for six people, there will be donation cards for \$5 and \$10 dollars each, along with many goodies.

Debbie Myers said the Institutional Technology Advisory Committee's big news was the multi media upgrades this year have been delayed until academic 2010. Debbie said when the funds were available the upgrades would go forward. They have been having issues with the student e-mails but Lisa Davis is working to resolve the problems. They would be using the ITB room to produce pod-casting which would be more appealing than producing them in office areas but the sessions will need to be scheduled.

Reeca Young reported on the Faculty Development Committee. The main topic was that Trish Bilcik had resigned and was going back to the classroom full time.

Jackie Frock reported on the Curriculum Committee that there were several changes and they had all been approved. Nursing would have changes starting in the academic year 2010 since they could not start them in mid year. The changes were to replace Math for Health Careers with Principles of Chemistry with a Lab or General Chemistry. They would also replace Microbiology for Infectious Disease with Microbiology. The total number of credit hours for the program would increase to 74-75.

Jennifer Ball updated the division on the upcoming PTA Accreditation Site Visit. Jennifer thanked all of the people for their help and support. Jennifer and Vickie were also chosen to attend a National PT workshop that is held every three years and upon completion they will be able to certify their Clinical Instructors.

9. **As May Occur**

Jo Ann thanked Jennifer Ball for her untiring efforts on preparing for the PTA Accreditation Visit. The preparation time is also a valuable tool to view the changes needed.

Jo Ann announced that the print shop book was missing, if anyone knows the location to please return it.

Jo Ann reminded everyone of the deadline for the Faculty Recognition Luncheon.

Harvey Conner spoke on the new changes in CPR. There is now to be no mouth to mouth for the sudden cardiac arrest. It should be comprised of compression only, which was found to have good neuro outcomes.

Meeting was adjourned 1:13PM